

MINUTES ARMENIA – DESIRE PROJECT – 2nd & 3rd of FEBRUARY

PRESENT: Peter ARRAS, Gohar AVETISYAN, Giorgi GHVEDASHVILI, Tomas KOZIK, Peter KUNA, Alena HASKOVA, Karsten HENKE, Bohdan HRYTSELIAK, David KAKULIA, Tamar LOMINADZE, Eva MALÁ, Mher MARKOSYAN, Amalya MKHITARYAN, Nataliia MORZE, Ia MOSASHVILI, Anzhelika PARKHOMENKO, Pavlo SAHAIDA, Galyna TABUNSHCHYK, Oleksandr TARASOV, Geert VAN DEN EIJNDEN, Dirk VAN MERODE, Heinz-Dietrich WUTTKE.

CHAIRMAN: Dirk VAN MERODE ----- **REPORT BY:** Geert VAN DEN EIJNDEN

LOCATION: YEREVAN, ARMENIA

TIMING: MONDAY, 16:00-19:30 & TUESDAY, 15:00-17.00H

1. FIRST TOPIC - STATE OF AFFAIRS

Each target university has written a report and has given a presentation about their current status and activities in the past year.

2. SECOND TOPIC - FINANCIAL PLANNING

On a total of 947.000 euros the following amount has been spent: 207.000 euros. To keep the financial planning in check, there are three main suggestions:

- A/ **Staff Cost of December 2014 until March 2015** has to be handed in before **4th of April 2015: deadline – email to Project Leader.**
- B/ **Mobility Cost for Summer Courses** in Ilmenau can be included in the cost calculation for the mid-term report.
- C/ **Equipment Cost: 150.000 euros** can be spent in total if the purchase process of each partner is sped up. **Deadline end of March for signed contracts & pre-payment.**

3. THIRD TOPIC – WORK PACKAGES

A/ WORK PACKAGE 1

Work Package 1 has been ended. Galina has made the report.

B/ WORK PACKAGE 2

Syllabi are present so as the target universities can prepare their pilot teaching initiatives. The deadline for the actual course material is one week before the Summer Courses in Germany and Belgium.

Mr. Hanke stated it is not possible to prepare all the course material in that time. It was decided that the course material for the Summer Courses will be sent one week in advance to all partners as to prepare. This does mean that Ilmenau still has to develop the different courses corresponding with the appointed ECTS-points. This has to be finalized before the pilot teaching of Work Package 5.

C/ WORK PACKAGE 3

The individual equipment for the hands-on laboratory is decided upon. The process of finding suppliers needs to be accelerated.

D/ WORK PACKAGE 4

Each partner can send three people, YeTRI two persons. These people should have a good working knowledge of the English language; preferably they are the teachers of the courses and workshops. These persons should also teach the train-the-trainer sessions at their home university. If possible at least one of the people sent has programming skills.

E/ WORK PACKAGE 5

All the partners should start the planning of their pilot teaching initiatives: choose courses, assign teachers and define the pilot groups. The pilot groups being students and academic teachers, if possible also private companies and other stakeholders should be invited.

F/ WORK PACKAGE 6

Quality Management is appointed to Alena Haskova. She explained her plans on quality reporting. A new external expert should be appointed, if possible from Armenia or Georgia. For each country there is a responsible for quality, BGKU for the Ukraine, YeTRI for Armenia, TSU for Georgia. Each institute should provide internal quality reports, the quality manager will monitor and steer this.


G/ WORK PACKAGE 7

- GTU volunteers to make the next informational bulletin.
- A lot of dissemination work has been done, but this needs to be made tangible.
- The website needs updates more actively.
- The consortium welcomes external partners to their activities and to use the results of the project in the DESIRE+-scheme.

H/ WORK PACKAGE 8

There has been one big change. CEPU has been suspended from the project by the EACEA. Furthermore, there have been a few small changes to the consortium too, for example a few official name changes for some of the partners.

SIGNED, SEALED, DELIVERED

<u>Project Management Team</u>	<u>Signature</u>
Thomas More University College Dirk VAN MERODE	
Ilmenau University of Technology Karsten HENKE	
Constantine the Philosopher University Alena HASKOVA	
Zaporizhzhya National Technical University Galyna TABUNSHCHYK	
Donbass State Engineering Academy Oleksandr TARASOV	
Borys Grinchenko Kyiv University Nataliia MORZE	
State Engineering University of Armenia Amalya MKHITARYAN	
Yerevan State University Gohar AVETISYAN	
Georgian Technical University Tamar LOMINADZE	
Ivane Javakhishvili Tbilisi State University Giorgi GHVEDASHVILI	
Yerevan Telecommunication Research Institute CJSC Mher MARKOSYAN	